

IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 8/13/2015

BOARD MEMBERS PRESENT: Joshua R Thompson - Chair
Cathy Hart
Zendi Fae-Hansen Meharry
Keith Holloway

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel

OTHERS PRESENT: Kris Ellis, Idaho Health Care Association
Tony Smith, IHCA
Hannah Sharp, Qualis Health
Traci Treasure, Qualis Health
Toni Pugmire, Idaho Hospital Association
Stacey Carson, IHA

The meeting was called to order at 9:00 AM MDT by Joshua R Thompson.

APPROVAL OF MINUTES

Ms. Hart made a motion to approve the minutes of May 14, 2015. It was seconded by Mr. Holloway. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that deadlines for law change proposals are due by Aug 1 to the Governor's Office and rule change proposals are due the third week of August.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$37,575.74 as of July 31, 2015.

2016 RENEWAL CONTRACT

Ms. Hall presented the 2016 Board/Bureau Renewal Contract. Ms. Meharry made a motion to approve the 2016 Renewal Contract and authorize the Chair to sign. Ms. Hart seconded the motion. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

SUPREME COURT DECISION

Mr. Toryanski reviewed the Supreme Court decision regarding the North Carolina State Board of Dental Examiners, which has the potential to affect boards throughout the United States.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

NEW BUSINESS

NEXT MEETING was scheduled for November 5, 2015 at 9:00AM MST.

CONTINUING EDUCATION APPROVAL PROCESS

The Board discussed the continuing education application approval process with Tracy Treasure and Hannah Sharp with Qualis Health and Toni Pugmire and Stacey Carson with Idaho Hospital Association. The Board discussed the timing of receiving the continuing education applications and providing only the information that is pertinent to nursing home administrators.

CONTINUING EDUCATION APPLICATIONS

Ms. Meharry made a motion that the Board approve the continuing education, for the listed checked sections, for the “82nd Annual Convention” sponsored by the Idaho Hospital Association on October 3 through 6, 2015. Ms. Hart seconded the motion. Motion carried.

Ms. Meharry made a motion that the Board approve seven hours of continuing education for the “Diabetes Management: Improving Care, Improving Lives” sponsored by the Idaho Academy of Nutrition and Dietetics on September 25, 2015.

Ms. Meharry made a motion to deny the continuing education for “Healthy Aging Conference” and the “Crisis Intervention & De-Escalation and Ethics in Mental Health” based on not meeting Rule 200.01 for sponsoring entities.

ELECTIONS

Ms. Hart made a motion to elect Mr. Thompson as Board Chair and Mr. Holloway as Vice-Chair. Ms. Meharry seconded the motion. Motion carried.

NATIONAL ASSOCIATION OF LONG TERM CARE CONFERENCE REPORT

Mr. Thompson attended the June 3 through 5, 2015 NAB conference in Philadelphia, Pennsylvania. He reported that there had been an error on three exam questions that had been ongoing for 12 years before being resolved. He will be attending the NAB conference November 11 through 13, 2015 in Naples, Florida and travel expenses will be paid by NAB since he is serving on a committee.

NAB TESTING AGREEMENT

The Board reviewed the NAB Computer Based Testing Agreement. Mr. Toryanski explained that Mr. Ellsworth has reviewed the NAB Testing Agreement and needed clarification on two statements. He is waiting on a call back from NAB. Ms. Meharry moved that the Board approve the NAB Testing Agreement and approve the Chair to sign pending clarifications being resolved by Legal Counsel. Ms. Hart seconded the motion. Motion carried.

EXECUTIVE SESSION

Ms. Meharry made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Holloway. The vote was: Ms. Hart, aye; Ms. Meharry, aye; Mr. Holloway, aye; and Mr. Thompson, aye. Motion carried.

Ms. Meharry made a motion to come out of executive session. It was seconded by Ms. Hart. The vote was: Ms. Hart, aye; Ms. Meharry, aye; Mr. Holloway, aye; and Mr. Thompson, aye. Motion carried.

APPLICATIONS

Ms. Meharry moved to approve the quarterly reports. Ms. Hart seconded the motion. Motion carried.

Ms. Meharry moved to approve the administrator-in-training applications for Leann Jones, Jonathan Soderberg, Linda Thomason, Joshua Smith and Jordan Hartman. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry moved to approve the designee application for Delilah McGhee. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry moved to hold pending the designee application for 901140199 for further information. Ms. Hart seconded the motion. Motion carried.

Ms. Meharry moved to approve the endorsement applications for Remick Clark, James Carling and Joshua Bowman and issue licenses. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry moved to approve pending receipt of NAB exam scores for applicants 901137404 and 901140716. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry moved to deny the examination application for Michael Blauer based upon not meeting Idaho Code 54-1610(3) and Rule 300.02 (c) or (d). Mr. Holloway seconded the motion. Motion carried.

Mr. Meharry moved to deny the endorsement application for David Merrell based upon not meeting endorsement requirements in Rule 300.02.b. Ms. Hart seconded the motion. Motion carried.

NAB TESTING AGREEMENT

Mr. Ellsworth reported that he had spoken to Jason Silberberg at NAB regarding clarification in the NAB Testing Agreement. Mr. Ellsworth recommended that the Board approve and sign the Testing Agreement and he will prepare a letter to attach to the Testing Agreement clarifying the Board's understanding of the section in question.

ADJOURNMENT

Ms. Hart made a motion to adjourn the meeting at 12:15 PM MDT. It was seconded by Mr. Holloway. Motion carried.

Joshua R Thompson, Chair

Cathy Hart

Zendi Fae-Hansen Meharry

Keith Holloway

Tana Cory, Bureau Chief